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## PERSONAL PROTECTIVE EQUIPMENT POLICY

Hawkesbury Cranes Pty Ltd acknowledges that the use of personal protective equipment (PPE) plays a small but significant role in helping to keep our employees safe from any risk that they may face during their employment.

Our employees will be instructed to wear personal protective equipment where a risk assessment has established the need to control a hazard and no other form of hazard control can be practically used.

The wearing of personal protective equipment, where required, is mandatory for all employees and management.

Failure by employees and management to wear the appropriate personal protective equipment will be seen as a failure to perform duties adequately and disciplinary action will ensue.

To assist all employees Hawkesbury Cranes Pty Ltd will ensure appropriate signage indicating the identified hazard and the appropriate personal protective equipment to be worn will be displayed.

It is also the policy of Hawkesbury Cranes Pty Ltd to ensure all employees know how to use the personal protective equipment needed to perform their duties.

All personal protective equipment is required to be stored and maintained according to manufacturer's specifications. Employees are expected to actively assist management in this area.

If personal protective equipment becomes damaged at any time, or an employee is unsatisfied with its performance, the item is to be replaced.

Ernie Jungherr,

General Manager Date: 5<sup>th</sup> November 2013